



SullivanMunce Cultural Center provides opportunities for Indiana artists to display original artwork in the effort to enrich the artistic and cultural experiences of visitors. The **Gift Shop** is a shop within our gallery space that features the work of artists and artisans residing in Indiana.

Artist Eligibility

All Indiana emerging and professional artists, art groups and arts organizations are eligible to submit images.

Artwork Eligibility

- Subject matter should be appropriate for a public, multi-use venue. Selection is at the discretion of the curator.
- All artwork is to be original.
- Artwork is to be framed (if it suits the style of the work), packaged, mounted or displayed in a professional manner.

Entry Procedures:

- 1) Complete Gift Shop application.
- 2) Submit 3-5 digital images with an accompanying list of works that include the title, size, and brief description. You may be asked to present the actual work and/or a representative of the quality of work that is to be sold. Images may be sent by email.
- 3) Submit 1 copy of your artist's bio.
- 4) Proposals will be accepted via email.
- 6) Artists will be notified of acceptance/rejection via e-mail in a timely manner. Submission of an application does not guarantee inclusion.

Contract:

Artists whose proposals are accepted must review, agree to and sign the SullivanMunce Cultural Center's standard exhibition agreement. Each participating artist will receive a copy of the agreement.

Gallery Sales:

SullivanMunce Cultural Center staff members will handle all sales transactions. Payments must be made directly to the SullivanMunce Cultural Center. All sales from the exhibition will be subject to a set percentage of commission to be retained by the SullivanMunce Cultural Center. The commission rate is 30%. Sales tax will be charged to the buyer upon purchase. No artwork may be removed from the boutique until the pick-up date as stipulated in the artist contract.

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Gift Shop Application Form

Please read the Boutique Application Guidelines before completing this form. A completed copy of this form must accompany each submission for art exhibits.

Artist Information:

Name of Artist(s) : _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Website _____

Description of artwork:

Type of Media: _____

Price range of Artwork: _____

Application Deadline(s):

Applications are accepted on an on-going basis. All submissions are judged on the quality of the work and appropriateness in relation to the boutique concept.

Send or Deliver Application and Materials to:

Cynthia Young
Executive Director and Art Center Director
SullivanMunce Cultural Center
225 W. Hawthorne Street
Zionsville, IN 46077
cynthiayoung@sullivanmunce.org
(Hours: Tuesday-Friday 10 am-4 pm and Saturday 11 am-3 pm)



SullivanMunce Cultural Center *Artisans' Boutique* Application Check List:

Materials to submit:

Required

- 1 copy of completed Application Form
- 3-5 digital images of the actual work and/or representative of the quality of work that is to be displayed.
- 1 copy of a list of the images, with title, size, brief description and price.
- 1 copy of your bio