

SullivanMunce Cultural Center Gallery Application Guidelines

Organizational Mission

SullivanMunce Cultural Center, is a not-for-profit multi-use cultural facility. The purpose of the art center is to provide opportunities for Indiana artists to display original artwork in the effort to enrich the artistic and cultural experiences of visitors. The SullivanMunce Cultural Center accepts submissions for exhibits on an ongoing basis. The art center will showcase recent work of Indiana artists utilizing any media. Work will be selected as it relates to the exhibit concept. Most exhibits will be group shows.

Artist Eligibility

All Indiana emerging and professional artists, art groups, arts organizations, and schools are eligible to submit images.

Artwork Eligibility

- Subject matter should be appropriate for a public, multi-use venue. Selection is at the discretion of the curator.
- All artwork is to be original in content and/or presentation.
- Artwork is to be framed (if it suits the style of the work), mounted and displayed in a professional manner.
- The gallery is open for 2-dimensional and 3-dimensional artwork, and small installations (12' x 12' x 8' spacial requirement). Installation proposals must be submitted with renderings.
- Preference will be given to artwork that has not been previously shown in Boone, Hamilton, Hancock, Hendricks, Johnson, Madison, Marion, Morgan and Shelby counties in Indiana, including individual, group, or arts organization exhibitions.
- Preference for exhibition space is given to artists that are displaying innovative and diverse work.

Entry Procedures:

- 1) Complete Exhibit Application
- 2) Submit 10 digital images with an accompanying list of works that include the title, size, and brief description. You may be asked to present the actual work and/or a representative of the quality of work that is to be displayed.
- 3) Submit 1 copy of your artist's bio, artist's statement, and exhibit history.
- 4) If you wish to have your CD of images returned, include a self-addressed, stamped envelope with correct postage affixed.
- 5) Application and attachments may be sent via email to cynthiayoung@sullivanmunce.org.

Send proposals to:

Cynthia Young, Executive Director
SullivanMunce Cultural Center
225 West Hawthorne Street
Zionsville, IN 46077
317-873-4900
cynthiayoung@sullivanmunce.org

Artists will be notified of exhibit acceptance/rejection via mail in a timely manner. Submission of an application does not guarantee exhibition.

Hanging of Artwork:

All 2D work will be hung by gallery staff. All 3D work will be set in place by gallery staff. Installation proposals must include guidelines for exhibiting with art center director and the artist negotiating all installation procedures and participation.

Contract:

Artists whose proposals are accepted must review, agree to and sign the SullivanMunce Cultural Center standard exhibition agreement. Each participating artist will receive a copy of the agreement.

Gallery Sales:

SullivanMunce Cultural Center staff members will handle all sales transactions. Payments must be made directly to the SullivanMunce Cultural Center. All sales from the exhibition will be subject to a set percentage of commission to be retained by the SullivanMunce Cultural Center. The commission rate is 30%. Sales tax will be charged to the buyer upon purchase. No artwork may be removed from the exhibition until the pick-up date as stipulated in the artist contract.