



Century Structures Program Overview

The Century Structures Program began as a community service provided by the Zionsville Historical Society (ZHS). During their meeting on October 18, 1987, the Zionsville Historical Society authorized the development of a program to properly designate, recognize and honor our town's historic structures so that the architectural legacy endures. SullivanMunce Cultural Center (SMCC) is dedicated to continuing the Century Structures Program with the same high standards that the Zionsville Historical Society achieved.

Both residential and commercial units that have played – and continue to play – a role in the architectural history of Zionsville will be honored upon application by the present owners of the structure and approval by the Century Structures Selection Review Committee. Only structures within the Village of Zionsville at the time of application are eligible. Applicants will be asked to assemble a dossier which shows – to the satisfaction of a reviewing committee appointed by the SullivanMunce Cultural Center (hereinafter referred to as the “Review Committee”) – that the structure meets the following **standards**:

1. The structure is at least one hundred years old at the time of application.
2. The exterior façade “front” of the structure has not been unreasonably altered. Some unacceptable changes in exterior architectural design are:
 - a. substitute siding
 - b. altered window and door openings
 - c. removal of front porches
 - d. significant modification of roof pitch, rafters and eaves
3. The authentic building construction materials maintained or restored, and the integrity of the façade appearance remain true to the architectural style or styles of the structure with the goal being the preservation of the structure. One of the tests for this determination is whether the original owner over 100 years ago would recognize the structure.
4. The style of the structure shall be representative of its local time period style and not a replica of an earlier style.

All applications are to be accompanied by a fee of \$40.00, payable to SullivanMunce Cultural Center, 225 West Hawthorne Street, Zionsville, IN 46077.

Applicants will be informed in writing of Review Committee decision. Applications that are not approved cannot be reconsidered for a period of one year, and then only where the application has changed materially.

Upon approval by the Review Committee, SullivanMunce Cultural Center will provide a suitable plaque for mounting by the applicant upon, or in proximity to, the structure so approved. Applicant shall pay in advance the current cost, as determined by the Review Committee, of the recognition plaque to be provided for the structure. Such plaque remains the property of SullivanMunce Cultural Center and may be recalled if the structure is thereafter altered to the extent that the committee determines – in its sole discretion – that it no longer qualifies for listing.

An applicant has resources available within the community in addition to personal knowledge and collected data. Members of the Review Committee have firsthand knowledge of structures in Zionsville that may qualify as Century Structures. Property owners are encouraged to contact SMCC for guidance.

Suggested Sources:

1. **Long-time Residents:** Older residents or those with family roots in the town.
2. **Abstracts of Title:** While these have mostly been replaced by title insurance in real estate transactions, they are a fairly complete history of a property – usually dating back to the Land Grants of the 1830’s and to the original platting of the residential additions (called subdivisions) of the town. If the applicant does not have this, perhaps the previous owners (or their families) may still have it. It is also possible that a copy could be obtained from an abstract and title company. Only significant dates and names are needed, and the applicant is not expected to incur undue expenses in obtaining this or any other reference material provided for review. One reference for understanding abstracts is desmoineshistoricalsociety.org. Click “Research Resources,” scroll to “Researching Your Home” and then to “How to Read Your Home’s Abstract of Title”.
3. **County Records:** The Boone County Recorder’s Office is the repository of all documents pertaining to the ownership of property within the county. This is an excellent resource, considering that the records burned twice in the last half of the 19th century, and some research may be required.
4. **SullivanMunce Cultural Center:** This is perhaps the best single source and could be a starting point.
 - a. Genealogy records, for tracing ownership.
 - b. Sanborn (also known as “fire maps”) maps were produced for insurance purposes from around the turn of the century. They contain details of structures as they were at the time of the survey.
 - c. Copies of the individual structure’s data included in the “Indiana Historic Sites and Structures Inventory.” This is complete data from which the “Walking Tour of Zionsville” was developed. It was collected by skilled survey personnel and may answer questions for the applicant.
 - d. Copies of original plats with original names of streets. They may tie old data to new.
 - e. Old photographs. There are many photos archived at the SullivanMunce Cultural Center that clearly show structures, transportation, and people of earlier times. Many have been identified – some have been dated – as to location and identities.
5. **Hussey-Mayfield Memorial Public Library**
 - a) *A Field Guide to American Houses* by Virginia and Lee McAlester. Your go-to book.
 - b) *Storybook Cottages* by Gladys Montgomery
 - c) *The Gingerbread Age* by John Maas on Gothic Revival style.
 - d) *Hints on Household Taste* by Charles Eastlake
 - e) *Craftsman Homes* by Gustav Stickley
 - f) *Arts and Crafts Design in America* by James Massey and Shirley Maxwell. The book contains state by state illustrations and commentary, but no photographs of houses in our village, unfortunately.

6. **Secretary of the Interior's Standards for the Treatment of Historic Properties** Refer to: <https://www.nps.gov/tps/standards.htm> peruse the various standards for preservation, rehabilitation, restoration, and reconstruction. Also available are <https://www.nps.gov/tps/how-to-preserve/briefs.htm> which is a great series of preservation briefs, which detail the appropriate treatment of specific historic architectural features and materials.

Century Structures Application



The following are guidelines for the applicant. These should not be considered as limiting the amount of data, photos and references that the applicant may wish to provide for review.

1. Name of Applicant _____
2. Address _____
3. E-Mail Address _____
4. Phone Number _____
5. Owner of Structure (if diff.) _____
6. Location of Structure (if diff.) _____
7. Historic Name(s) (i.e. "Old Smith House" or "First School Building") _____
8. Date Built _____ Architect/Builder _____
9. Original Owner (if known) _____
10. Location by Lot No. & Addition to Town _____
11. Has it Been Previously Listed by Any Historical Agency? Yes ____ No ____
 - a) If yes, by Whom? _____
 - b) When? _____
12. Original Use of Structure _____
13. Present Use _____
14. Has Structure Always Been on Present Site? Yes ____ No ____
 - a) If No, Where Was It Originally? _____
 - b) When Moved to Present Site? _____
15. Architectural Design, Style or Period _____
16. Number of Stories _____

a) Basement? Yes _____ No _____

b) Roof Type _____

17. Dormers? Yes _____ No _____ If yes, No. of Dormers _____

18. Bay Windows? Yes _____ No _____ If yes, No. of Bays _____

19. Porches? Yes _____ No _____ If yes, No. of Porches _____

20. Façade Material (Shakes, Clapboard, etc.) _____

21. Alternations? Few _____ Many _____ None _____

Be Specific as to Alterations (Removals, Additions, Exterior Structural Changes, Exterior Appearance) and Dates of Alterations (to the best of your knowledge)

22. Present Condition? Excellent _____ Good _____ Fair _____ Deteriorated _____

23. Other Structures on Plot?

Age _____ Use _____

24. Please attach a reasonably accurate sketch (plot plan) showing basic structure, porches, additions (a) as presently exists, (b) as originally built. Please tie this in with answers to item 21.

25. Please attach current photos clearly showing structure from all sides.

26. Please submit copies for committee review of any supporting materials such as: old photos, abstracts, Boone County Recorder documents, previous survey data, previous owner statements, Sanborn map information, and statements of knowledgeable persons.

The SullivanMunce Cultural Center is offering this program as a community service solely for the benefit of the property owner. The applicant agrees, by applying, to indemnify and hold harmless the SullivanMunce Cultural Center, its directors, officers, committees, and members from and against all damages, claims, and liability arising from or connected with any action or inaction regarding the application, consideration thereof, decisions, and recognition plaque.

Applicant's Signature _____

Printed _____

Date _____

SullivanMunce Cultural Center
225 West Hawthorne Street
Zionsville, IN 46077
Phone: 317-873-4900

Ralph W. Stacy, Chairman
Century Structures Program
317-873-3792
Email: stacylabolts@indy.rr.com

<u>Date Received:</u> _____	<u>Action:</u> _____
<u>Review Committee:</u> _____	_____
_____	_____
_____	<u>Date:</u> _____

Revised 06/2019, this application form was prepared by the Zionsville Historical Society for use in the Century Structure Program, 1988 (revised 2008, 2018 and necessary changes made in 2019 for SullivanMunce Cultural Center use.)